

HOCHSCHULE LUZERN

Business

Certificate of Advanced Studies

CAS International Leadership 2001

Application

I confirm my definite enrollment for the Certificate of Advanced Studies CAS International Leadership.

Application deadline: April 30, 2020, Start of studies: June 16, 2020

Please register me for the following two International Weeks

International Week Vancouver; September 27, 2020–October 2, 2020; University of the Fraser Valley, Canada

International Week Bangkok; February 7–12, 2021; Mahidol University, Thailand

International Week San Sebastian; April 12–16, 2021; University of Deusto, Spain

Students are required to successfully participate in two of the three International Weeks, on the dates offered, in order to complete the requirements of the CAS International Leadership.

I am completing this CAS as a part of the following DAS/ MAS-Program requirements

All information will be treated confidentially.

The information marked with an asterisk (*) may be included on lists of participants and sent to participants and lecturers.

Home address

Mr Ms

Surname*	<input type="text"/>	First name*	<input type="text"/>
Street/Number*	<input type="text"/>	Postal code, City*	<input type="text"/>
Telephone*	<input type="text"/>	Mobile*	<input type="text"/>
Country*	<input type="text"/>	E-Mail*	<input type="text"/>

Business address

Company*	<input type="text"/>	Department	<input type="text"/>
Street/Number*	<input type="text"/>	Postal code, City*	<input type="text"/>
Telephone*	<input type="text"/>	E-Mail*	<input type="text"/>
Position*	<input type="text"/>	since	<input type="text"/>
Country*	<input type="text"/>		

Personal Data

Date of birth*	<input type="text"/>	Place of origin	<input type="text"/>
Nationality	<input type="text"/>	Year highest degree was completed	<input type="text"/>
Highest education degree	<input type="text"/>		
Institution & country *	<input type="text"/>		

Administration

Address for invoice Home Business
Address for correspondence Home Business

Curriculum vitae

Please enclose, together with the application form, a brief curriculum vitae along with copies of diplomas and other certificates or letters of reference that provide evidence of your education, your further education and your professional experience until now. In addition, please provide evidence of your English language skills as well as a portrait photo in electronic form (JPG, 300 dpi).

How did you hear about the CAS program?

Website Internet Recommendation Social Media Advertising flyer sent by post Manager

Other

Motivation for studying

Answer the following questions (about half a page each on a separate sheet)

- What is the aim of my taking this CAS?
- Brief description of my current activities.
- Where and when do I currently deal with situations requiring international leadership?

Contractual terms

Registration and admission

After receipt of the completed written application, you will receive a confirmation that your application has been received. At the end of the registration deadline, the heads of program will make a definite decision regarding final admissions.

The heads of program reserve the right to hold a personal discussion with you before a confirmation of admission is issued.

If the number of eligible applications exceeds the number of available places, the heads of program may postpone individual applications. These candidates will then be offered a place for the next program start. Further, the selection process will take into account the aim of creating a balanced class composition.

The heads of program take the final decision on the acceptance of applications.

If the number of applications is too low, the heads of the program can postpone or, if necessary, cancel the program. The applicants will be informed of this decision shortly after the application deadline.

Terms of payment and services

The tuition fee amounts to CHF 8,900 and is payable in two instalments, 50 % payable before the start of the CAS program, and 50 % payable within 2 months of the first day of the program. The program costs include the instruction of the course, the correction of assignments, certificates of achievement as well as the teaching materials (excl. textbooks and further specialist literature). Costs pertaining to accommodation, travel and food are the responsibility of the participant and are not included in the tuition fee. Corporate rates for hotels or hotel recommendations will be provided.

Cancellations

Cancellations received prior to the application deadline must be submitted in writing and will result in an administrative fee of CHF 350.

In the case of cancellations received after the application deadline, the entire course fee is due. Further, any pre-paid travel and accommodation costs incurred will not be reimbursed. Participants are responsible for ensuring that they have adequate insurance coverage.

Completion requirements

A prerequisite for the successful completion of the assignments, grading and issuing of a CAS IL certificate is regular attendance in class (fewer than 20 % absences) and the successful completion of two of the designated International Weeks.

Declaration

I hereby confirm that I have completed all forms truthfully and have studied the contractual conditions. I am aware that the CAS must be fully attended and represents an additional burden on work, family and leisure time.

Location, date

Signature

We recommend securing your place on the CAS as early as possible.

Send the signed application form by post to the following address so it is received by the application deadline.

Lucerne University of Applied Sciences and Arts – Business, Institute of Business and Regional Economics IBR, Ms Céline Meyer,

Zentralstrasse 9, Postfach 2940, CH-6002 Lucerne, Switzerland

Questions: celine.meyer@hslu.ch or T +41 41 228 99 23