

Academic Calendar Master of Science in Business Administration

Academic year 2024/25

Opening hours Master secretariat Lucerne

By telephone (Monday to Friday)	08.00 – 12.00 / 13.00 – 16.00
Information desk, 2 nd floor, Zentralstrasse 9 (Monday to Friday)	08.00 – 12.00
Monday to Friday during examination period	08.00 – 16.00
Saturday during examination period	08.00 – 12.00

Public holidays (Lucerne and Rotkreuz)

St. Leodegar	02.10.24
All Saint's Day	01.11.24
Immaculate Conception	08.12.24
Christmas	24.12.24 – 26.12.24
New Year	31.12.24 – 02.01.25
Easter	18.04.25 – 21.04.25
Ascension Day	29.05.25
Whit Monday	09.06.25
Feast of Corpus Christi	19.06.25
National Holiday	01.08.25
Assumption Day	15.08.25

Important Dates for Lecturers and Administrative staff

W OPEN annual event	26.09.24
Information about permitted resources for autumn semester 2024 examinations	22.11.24
Submission of autumn semester 2024 examinations results, 12.00	03.02.25
Deadline for inspection of the examination records autumn semester 2024	06.03.25
Graduation ceremony autumn 2025, hotel Schweizerhof Lucerne	13.03.25
Annual Careers Service Job Forum	26.03.25
Information about permitted resources for spring semester 2025 examinations	25.04.25
Submission of spring semester 2025 examinations results, 12.00	07.07.25
Deadline for inspection of the examination records spring semester 2025	07.08.25
Graduation ceremony autumn 2025, hotel Schweizerhof Lucerne	10.09.25

Milestones of the academic year

ISA block seminars	02.09.24 – 13.09.24
Start of autumn semester 2024	16.09.24
W OPEN annual event	26.09.24
Module Me & You in a Team	Major OBM 26.09. – 27.09.24
	Major PMO 17.10. – 18.10.24
	Major BIE, ITM and PNP 21.11. – 22.11.24
Simulation game in the module	
Organisational Transformation and Change	21.10 - 22.10.24
Block days in the module Strategy Network and Ecosystem Management	29.11. – 30.11.24
End of autumn semester 2024	20.12.24
ISA block seminars	03.02.25 – 14.02.25
Start of spring semester 2025	17.02.25
Module Me & You in a Team	Major OBM and PMO 27.02 – 28.02.25
	Major BIE, PNP and ITM 06.03 – 07.03.25
Annual Careers Service Job Forum	26.03.25
Simulation game in the module	
Organisational Transformation and Change	10.03.- 11.03.25
	03.03.- 04.03.25
Block days in the module Strategy Network and Ecosystem Management	tba
End of spring semester 2025	23.05.25
Graduation ceremony autumn 2025, hotel Schweizerhof Lucerne	10.09.25
Start of academic year 2025/26	15.09.25

Examinations

Examination period autumn semester 2024	06.01.25 – 18.01.25
Publication of Transcripts of Records for the autumn semester 2024	
(in E-Dossier)	13.02.25
Online registration for retakes	13.02.25 – 06.03.25
Deadline for inspection of the examination records autumn semester 2024	06.03.25
Examination period spring semester 2025	10.06.25 – 23.06.25
Publication of Transcripts of Records for the spring semester 2025	
(in E-Dossier)	17.07.25
Online registration for retakes	17.07.25 – 07.08.25
Deadline for inspection of the examination records spring semester 2025	07.08.25