

**Academic Calendar**  
**Bachelor of Science in International Business Administration (IBA)**  
Academic Year 2020/21

**Opening hours Bachelor secretariat**

Monday – Friday	08.00 – 12.00 / 13.00 – 16.00
Wednesday	08.00 – 17.00
Saturday during exam period	08.00 – 12.00
Monday – Friday during semester break	08.00 – 12.00

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**Holidays / No contact hours** (location Lucerne and Rotkreuz)

St. Leodegar	02 Oct 2020
All Saints' Day	01 Nov 2020
Immaculate Conception	08 Dec 2020
Christmas	24 – 26 Dec 2020
New Year	31 Dec 2020 – 02 Jan 2021
Easter	02 – 05 Apr 2021
Ascension Day	13 May 2021
Whit Monday	24 May 2021
Feast of Corpus Christi	03 Jun 2021
National holiday	01 Aug 2021
Assumption Day	15 Aug 2021

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**Important Dates for Lecturers and Administrative staff**

Orientation week for students in the first semester	07 – 11 Sep 2020
Careers Service Event: Careers night	28 Oct 2020
Information about permitted resources for autumn semester examinations	04 Dec 2020
Submission of autumn semester 2020 examinations results, 12.00	15 Feb 2021
Submission of the Bachelor Proposal results to Student Transfer Services, 12.00	15 Feb 2021
Deadline for inspection of the examination records autumn semester 2020	12 Mar 2021
Annual Careers Service Job Forum (no afternoon lessons for graduating classes)	26 Mar 2021
Project week Majors (for students in the 6 <sup>th</sup> or 8 <sup>th</sup> semester)	19 – 23 Apr 2021
Information about permitted resources for spring semester 2021 examinations	14 May 2021
Submission of spring semester 2021 examinations results, 12.00	13 Aug 2021
Submission of the Bachelor Dissertation results to Student Transfer Services, 12.00	12 July 2021
Deadline for inspection of the examination records spring semester 2021	13 Sep 2021
Graduation ceremony 2021, KKL Lucerne, 16.00	20 Sep 2021

## Milestones of the Academic Year

ISA block seminars	31 Aug – 11 Sep 2020
Orientation week for students in the first semester	07 – 11 Sep 2020
Start of autumn semester 2020	14 Sep 2020
Careers Service Event: Careers Night	28 Oct 2020
End of contact study autumn semester 2020	18 Dec 2020
ISA block seminars	08 – 19 Feb 2021
Tentatively: IBA workshop (W.ILPRC06)	15 – 19 Feb 2021
Start of spring semester 2021	22 Feb 2021
Annual Careers Service Job Forum (no afternoon lessons for graduating classes)	March 2021
Project week Majors (for students in the 6 <sup>th</sup> or 8 <sup>th</sup> semester)	19 – 23 Apr 2021
End of spring semester 2021	28 May 2021
Start of academic year 2021/22	20 Sep 2021
Graduation ceremony 2021, KKL Lucerne, 16.00	20 Sep 2021
Global Language and Culture block Seminars (Mandatory for IBA Students)	
↳ ILPRC06 (6 <sup>th</sup> Semester)	15 – 19 Feb 2021

## Examinations

Examination period autumn semester 2020	15 – 29 Jan 2021
Publication of Transcripts of Records for the autumn semester 2020 in E-Dossier	19 Feb 2021
Start online registration for retakes	19 Feb 2021
Deadline for inspection of the examination records autumn semester 2020	12 Mar 2021
Registration deadline for retakes	12 Mar 2021
Examination period spring semester 2021	28 Jun – 10 Jul 2021
Publication of Transcripts of Records for the spring semester 2021 in E-Dossier	23 Aug 2021
Start online registration for retakes	23 Aug 2021
Deadline for inspection of the examination records spring semester 2021	13 Sep 2021
Registration deadline for retakes	13 Sep 2021
Handover of the degree folders to the graduates (graduation ceremony)	20 Sep 2021

## Milestones Bachelor Dissertation Project (Bachelor Proposal and Dissertation)

### 2<sup>nd</sup> year full-time students / 3<sup>rd</sup> year part-time students

Information event for students as of week 17

### 3<sup>rd</sup> year full-time students / 4<sup>th</sup> year part-time students

LUBEC exam	23 Sep 2020
Application for the Bachelor Dissertation Project to Student Transfer Services	14 Oct 2020
Deadline for the submission of the Bachelor Proposal to Student Transfer Services	04 Dec 2020
Deadline for the submission of the Bachelor Dissertation to Student Transfer Services	04 Jun 2021