



Lucerne University of
Applied Sciences and Arts

**HOCHSCHULE
LUZERN**

Business
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Terms and Conditions: International Winter School on Event and Destination Management 2018

Once a student (further called 'participant') has submitted an application he/she is subject to these terms and conditions which affect application, payment terms, cancellations, postponement and non-attendance.

Refunds and Cancellations

The International Winter School on Event and Destination Management (further also called 'we' or 'us') has a minimum required attendance level and reserves the right to cancel or postpone the project if too few enrolments are received or due to circumstances beyond the International Winter School on Event and Destination Management's control.

The International Winter School on Event and Destination Management will not accept liability for costs incurred by participants or third parties as a result of the project being cancelled or postponed. The International Winter School on Event and Destination Management will not accept liability arising from any modification or amendment of course contents or venue. If the minimum number of applications will not be reached, the International Winter School on Event and Destination Management will refund the programme fee (including the registration fee).

In the case that a participant wishes to cancel their enrolment, they must inform the International Winter School on Event and Destination Management in writing. If sending such notice by letter or email (international.business@hslu.ch) participants are advised to keep evidence of the day it was sent.

If a participant wishes to cancel their registration, the following rules apply:

- The participant cancels more than 2 months before the programme starts: CZK 3,000 of the programme fee will be retained for administration costs.
- The participant cancels 2 months before the programme starts: 50 % of the programme fee will be retained.
- The participant cancels 4 weeks before the programme starts: 70 % of the programme fee will be retained.
- The participant cancels less than 2 weeks before the programme starts: full programme fee will be retained.



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The cancellation and refund provisions in this section apply irrespective of when an application for enrolment is submitted.

Schengen Visa¹

Applicants are responsible for obtaining the required visa that enables their participation in the International Winter School on Event and Destination Management and the rejection of a visa application by the authorities of the Czech Republic/Switzerland does not affect the application of these terms and conditions. The International Winter School on Event and Destination Management recommends that all applicants from outside the European Union clarify their visa requirements with the Embassy of the Czech Republic/Switzerland.

The cancellation and refund provisions apply irrespective of whether cancellation is due to a failure to satisfy visa requirements in good time before the course start date or other similar reasons, such as failure to apply for visa in appropriate time or delay with visa process.

Disclaimer

The University of Economics, Prague (VSE) and the Lucerne School of Business, the organizers, staff, lecturers, and teachers of the winter school shall not be held accountable for any damage to personal property or for any injuries suffered by participants during the project. They shall not be held accountable for any damage to property or injury to persons caused by participants.

Important

We strongly advise the participant to take out an appropriate level of travel insurance to cover the cost of accommodation and travel, as well as any other expenses, including treatment for ill-health and personal injury, for which the International Winter School on Event and Destination Management will not be liable.

The participants agree to notify us of any periods of absence from the International Winter School on Event and Destination Management.

In case of misbehaviour, the organizers of the International Winter School on Event and Destination Management reserve themselves the right to exclude a participant from the programme. Misbehaviour constitutes e.g. attacks and insults on other participants, staff, or other third persons, drug abuse, excessive alcohol abuse or violation of the local law. The dismissal of a participant from the course is solely at the discretion of the organizers. Should a person be dismissed from the International Winter School on Event and Destination Management, no fees will be refunded to him/her.

¹ A Schengen Visa is the document issued by the appropriate authorities to the interested party for visiting/travelling to and within the Schengen Area. The Schengen Area is comprised of 26 countries that have agreed to allow free movement of their citizens within this area as a single country. Of the 26 countries bound by the Schengen agreement, 22 are part of the EU and the other 4 are part of the EFTA. Both the Czech Republic and Switzerland are part of the Schengen Area (https://ec.europa.eu/home-affairs/what-we-do/policies/borders-and-visas/schengen_en).



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Personal Information

The International Winter School on Event and Destination Management will retain the participant's personal information to contact him/her with other related information (e.g.: to complete anonymous evaluation surveys at the end of the Winter School). Unless the participant writes to us or tells us otherwise, we may use photos/video made during the International Winter School on Event and Destination Management for further promotional purposes.

Governing Law, Jurisdiction

This contract shall be governed by the laws of the Czech Republic and Switzerland. The place of jurisdiction for all disputes arising hereunder shall be the courts of ordinary jurisdiction in Prague and Lucerne, depending on the week concerned.

By applying for this project and by agreeing to the terms and conditions, you certify that you wish to participate in the International Winter School on Event and Destination Management 2018 and that you acknowledge and accept to be legally bound by its terms and conditions stated above.