

Checklist 3 for Residence Permit application (EU/EFTA Passport holders)

Canton Zug

All foreign nationals who remain in Switzerland for more than three months must obtain a residence permit. In order to live and study in Switzerland, you will need to **apply for a residence permit**. After your arrival in Switzerland, as a citizen of an EU/EFTA-country, you must submit the following documents by postal mail to the migration office Zug (Amt für Migration, Aabachstrasse 1, Postfach, 6301 Zug):

- [Application form S \(students\)](#)
- [Registration form A1](#)¹
- Copy of your valid passport**
- Evidence of sufficient financial means**² through current statement of a bank account in your name with the required minimum amount of CHF 21'000 for a whole academic year | CHF 10'500 for one semester
 - It has to be an account of a [FINMA recognized bank](#)
- Copy tenancy agreement**
- Confirmation of Enrolment** (will be issued by your Student Services Coordinator or Exchange Program Coordinator)

Once the migration office Zug has received these documents, you will get an appointment to capture your biometrical data and an invoice to pay for your residence permit. 5-10 days after the appointment, the residence permit will be issued and sent to you by registered postal mail.

¹ Please note that, although it is listed on the Registration form A1, the migration office Zug does not require your birth certificate.

² For EU/EFTA **exchange students** the following exceptions are valid:

- Instead of a FINMA recognized bank account statement in your name, you can submit a letter from your parents confirming that they support you financially during your studies, incl. bank statement.
- A bank statement from a big, well-known European bank can also be accepted.

Please take note these exemptions are possible because exchange students only spend one or max. two semesters in Switzerland.