HSLU Hochschule Luzern

**Zentral- und**
**Hochschulbibliothek Luzern**
**Standort Hochschule Luzern –**
**Design Film Kunst**
**745 Viscosistadt**
Nylsuisseplatz 1
6020 Luzern-Emmenbrücke

Luzern-Emmenbrücke, 2. November 2026

# Guide for Library Visitors

Some parts of this content are currently available in German only.

## General Information

The library of Design, Film and Art contains around 35,000 print media and offers access to licensed online resources for research, teaching and study.
Questions about services, access, or connections? We are at your disposal.

**Location**
HSLU - Design Film Kunst
Opening Hours: Monday - Friday, 9:00 AM – 5:00 PM
24/7 access for members of the department HSLU – Design Film Kunst with card
Special Opening Hours
Phone: +41 (0)41 349 77 44 und E-Mail: bibliothek.dfk@hslu.ch

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Location Map

More Information

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**Quick Access to Useful Links**

- Research portal swisscoveryRZS - HSLU
  Log in using your Switch edu-ID. Your online account provides an overview of your loans, requests, reservations, fees, and more.
- Show location Rauminfo
- Library Websites zhb -> English pages
- Online-Registration and Adress Update via Switch edu-ID
  Recommendation: Please provide a private email address when registering!
- Registration and borrowing of library materials are free of charge.
- swisscovery Help Page - Information and Services from swisscovery
- SLSP means Swiss Library Service Platform and operates the national library platform swisscovery, which consolidates and provides access to scientific information from currently 500 libraries across Switzerland.
- Wolke is a collection of links to publicly accessible online museums, podcasts, sound maps, databases, and other publication formats."

**Holding**

- Holdings profiles – HSLU and Sempacherstrasse
  Design, Film and Art (Databases, E-Journals & E-Books)
- New acquisitions
  Available on our HSLU-Website in the grey box "New entries"
- Book request – Is a title missing from our collection?
  Web form to fill out
- **Print theses – Written part**
  Bachelor's and Master's theses can be researched via swisscovery RZS HSLU (up to and including 2019) online or on-site. A selection is available in the open-access area. Older works are stored in the archive.
  Theses from 2020 onwards can only be borrowed at the counter with a folder.
  If a desired thesis cannot be found in the library, please contact the assistant of the respective degree program.
  Digital submission from 2025!
- **Course Reserves/Literature for Modules**
  The media is blocked from being borrowed outside the library for a certain period (short-term loans only available at the counter). These items are marked with the symbol SEMINAR
  Search via the 3-dot menu > «Seminarapparate» or Advanced Search

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# Orders & Loans

Borrowable media can be retrieved independently from the open-access area of the library using the shelf mark and borrowed at the self-checkout station.

- **Self-Service Holds:** Media ordered/reserved in swisscovery and marked as ready for pickup (pickup notification via email) are available for one week on the self-pickup shelf, sorted alphabetically by the first four letters of the last name. They must still be borrowed at the self-checkout station.
  - **RZS courier orders** are located on the Self-Service Holds.
  - **SLSP courier orders** are issued at the counter upon payment.

**Digital ID card / HSLU-Card = Library card**

• **Validity**: The digital ID card can be used as a library card as long as you are actively enrolled as a student or employed at HSLU.

• **After completing your studies or leaving HSLU**: Once you have completed your studies or your employment at HSLU has ended, the digital ID card in your digital wallet will expire and can no longer be used as a library card.

• **Guide**: Digital Library Card | Lucerne University of Applied Sciences and Arts

• **Alternatives**:
  - Anyone holding a physical HSLU-Card can continue to use it as a library card even after completing their studies or leaving HSLU.
  - After leaving HSLU, you can obtain a new SLSP library card free of charge directly from the library.

**Access to SWITCH accounts after exmatriculation**

If your email address is no longer valid or you've forgotten your password, please send a message to **eduid-support@switch.ch** so that a new E-mail address can be added to your account and the password reset.

More Information

Contents: Registration, ordering & borrowing media, returning media, paying fees, using e-media, regulations & guidelines

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# Search & Find

**Library Network of Central Switzerland (RZS) – 4 views/search profiles**

swisscovery RZS - HSLU

swisscovery RZS - Uni/PH

swisscovery RZS - XUND

swisscovery RZS - RegionZentralSchweiz

**Swiss Library Network**

The national platform that brings together scholarly information from currently 500 libraries in Switzerland.

swisscovery Schweiz

**Tips for Research – Search Techniques**

General

Search Tips and Search Functions

**Boolean Operators - Examples**:

- AND: Sustainability AND Design - Both terms must appear in the results. The search focuses on topics that include both sustainability and design.
- OR: Sustainability OR Design - At least one of the terms must appear in the results. The search includes topics about either sustainability or design. The number of results increases.
- NOT: Sustainability NOT Design - The term “Design” is excluded from the results. The search focuses only on sustainability, not design.

More Information

Contents: Using e-media, Subject areas, Searching for media in swisscovery, Searching in other catalogs, Researching Open Access, Lucernensia, ZentralGut

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## Working On-Site

Learning, working, browsing and relaxing 24/7 for members of the HSLU - Design, Film, Art department with a card
External users must leave the library at 5:00 PM.

More Information
Contents: Opening hours, Working on-site, Room information, Internet & Wi-Fi, Printing, Copying, Scanning, On-site research, Laptops available for loan, Using e-resources

## Learning & Research

Interested in continuing education opportunities or looking for support with your studies, a research project, or a publication?

More information
Contents: Open Science, Subject Areas, Information Literacy, Artificial Intelligence (AI), Bibliometrics, Text & Data Mining

## Tools, Reference Management & Tips & Tricks

- Internet Wi-Fi, VPN and full access: You have several options to access the internet at the library.
- Video-Tutorials explain the functions of various search portals, subject databases, reference management programs, and the different processes around Open Access.
- Database Information System (DBIS)
- IK Toolbox – For handling information → Copyright, Licenses
- Producing, licensing, and sharing photos – Workshop by HSLU Libraries
- Law & OER – Creative Commons licenses
- The Agenda includes cultural events, courses and showcases