

Admission procedure 2017

Master of Arts in Film

Animation, Short Motion

1st part: Application and Documents (with Portfolio)

Deadline 28.03.2017

Anmeldung: You will find the online-application form here (only German version) <http://webanmeldung.hslu.ch>
(The English version of the application form can be downloaded as pdf, see link below.)

Your application must include the following items:

- Passport photo (digital as JPG, not bigger than 1 MB, width min. 150px, height min. 200px) or analog, to be stuck on the printed out application form
- Copies of your diplomas, school reports or certificates with regard to your basic and further education
- Copies of diplomas, references or certificates with regard to your previous vocational and professional training
- Copies of employer references and confirmations re. your professional activities/experience/work
- Copy of passport (foreign national applicants only)
- Copy of Swiss residence permit if available (foreign national applicants only)

For an application for a MA Film please hand in additionally:

- CV
- Motivational letter (main questions could be: What have I done so far? Why? What are my strengths? In which field would I like to expand and deepen my knowledge? Why do I apply for a Master programme? What would I like to improve? (volume of the letter approx. 1–2 din-A4-pages)
- Documentation of your past and current creative work (portfolio)
- If you already thought about a concrete project idea please make a short written draft of your creative proposal

The documents and your portfolio can be sent by post or e-mail or you will hand it in personally at our school.

Please mind the office hours of our front offices at the school buildings Sentimatt and Viscosi:

8.00–11.30 a.m. / 13.30–16.30 p.m.

Address: Hochschule Luzern – Design & Kunst
MA Design
Sentimatt/Dammstrasse 1
CH–6003 Luzern

or e-Mail to: helen.dahinden@hslu.ch

! Important: for a trouble-free communication with you we need your current and functioning e mail address, a telephone number where we can reach you and your correct postal address.

! The registration fee of CHF 125.– will become due with the submission of your portfolio/application and will be invoiced upon receipt of it. In case of any deregistration after the portfolio submission, this amount will become due in any case.

In case that still free university places for MA students are available we accept applications even after the closing date.

The decision after screening of the dossiers

13.04.2017

An acceptance commission screens all of the dossiers and decides who will be invited to the 2nd part of the admission procedure. The decision after screening of the dossiers (per e-mail or mail): 13.04.2017

(We do not provide any information by phone.)

2nd part: Assessment**24.04. – 05.05.2017**

During a personal interview with the acceptance commission we will also go through the submitted dossier. Space of time (Please keep free the following dates) 24.04. – 05.05.2017

The invitation and exact date will be communicated at a short notice. In exceptional cases an interview can be held per Skype (e.g. due to huge travel costs). Duration of the interview: approx. 45 min.

Acceptance letter**12.05.2017**

The decision letter will be sent to you at least (per e-mail and mail) 12.05.2017
(We do not provide any information by phone.)

Acceptance place to study**19.05.2017**

Student agreement to be returned by mail (or as pdf by e-mail) until 19.05.2017
(Place to study can be declined until 31st of May without cost consequences.)

For any further questions contact: Helen Dahinden, phone +41 41 248 61 10 or helen.dahinden@hslu.ch
More information and the application form you will find here: www.master-design-luzern.ch/info/?lang=en